

Position Description

Hanging Rock Christian Assembly



Title: Maintenance Assistant
Reports to: **Maintenance Director**
Time: May 30- August 4th – Monday – Friday
Pay: 275 per week.

Purpose: To maintain the grounds and facilities of Hanging Rock to the highest standards to enable our camper population to have the best possible experience. To maintain a hygienic and cleanly environment by carrying out daily cleaning tasks.

Qualification: Prior experience with grounds tools such as lawn mowers and weed-eaters great, but not required.

Responsibilities:

Maintenance:

- a. Light maintenance work (Change bulbs, unclog toilets, change filters)
- b. Mowing
- c. Help with oil change and blades sharpened on mowers
- d. Weed eating
- e. Firewood – cutting and stacking & also building fires for campfires
- f. Cleaning – Daily – Going around to each building & checking garbage, toilets, toilet paper & paper towels, wiping down sinks & light cleaning.
- g. Repair equipment
- h. Help with some programs (paintball, archery, fishing, and all activities)
- i. Any other tasks as assigned

Sample Schedule:

8:30am	Arrive and start rounds on each building
10:00	Get mowers & weed-eaters prepared to work
11:00	Staff Meeting/Devotions
11:30	Lunch
12-4:00	Mow & weed-eat
4:30	Finished